



Application For Advancement

An applicant for a promoted position should know all of the following:

- We expect a higher level of performance and conduct from everyone holding a promoted position.
- You **MUST** set the example and be the model crew member.
- You must be knowledgeable of and **compliant** with all Sun Shops policies and procedures.
- Your work schedule will now be **LESS** flexible than that of a non-promoted crew member.

First And Last Name: _____ Today's Date: _____

Position(s) Interested In: 1st) _____

2nd) _____

3rd) _____

1). What Does "being a leader" mean to you?

2). Why are you interested in a promoted position?

3). What is the most challenging experience you've had at Sun Shops and how did you handle it?

4). Do you know and comply with the Sun Shops grooming policy? Do you understand that you are expected to remain in compliance with and enforce various grooming and conduct policies among your peers?

5). What is your current availability? (Please be specific with the times you **ARE** available. This is **NOT** a time off request)

Mon: _____ Tues: _____ Weds: _____ Thurs: _____ Fri: _____ Sat: _____ Sun: _____

Comments: _____



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6). Are you expecting any extended periods of time off or changes to your availability in the future? (vacations, sports, camps, school, etc.) (Note: this is **NOT** considered a time off request)

7). What are your plans at the end of this summer season?
(work weekends, go on-call, quit for school, etc. **Note:** if quitting or going on-call, what is the approximate date this may occur?)

8). What are your employment needs or interests with Sun Shops 1 year from now? (next season)

9). Any other beneficial information we should know while we consider you for this promoted position?
(EX. have you been in a leadership position before (and what was it)? Extracurricular activities? Clubs? Etc.)

10). I understand that, with a promoted position, I am *expected* to: work holidays and weekends (unless given special permission by an MOD), work nights, trade shifts with other promoted crew members, **always** give at least 14 days' notice when requesting time off, follow **ALL** standards of conduct at all times and show up on time and in full compliance with Sun Shops grooming standards every day.

Agree: _____ Disagree: _____ Comments: _____

11). Do you have any questions or comments about promoted positions availability or anything else you would like to know from a Supervisor or MOD? _____

OFFICE USE ONLY: Date turned in: _____ (Put completed form in Phil's inbox)

Comments: (Attendance, Warnings, Time Force info on overall conduct and behavior patterns, etc.)

Recommend: Yes: _____ No: _____ Conditional: _____